

ROYAL COLLEGE OF MUSIC

Environmental Action Plan



Contents

Environmental Management	2
Energy and Water.....	3
Building Management, Refurbishment and New Build.....	4
Waste Reduction and Recycling	4
Transport	6

Environmental Management

Aspect	Recommendation	Detail	Status	Milestone	Impact	Driver/Stakeholder/ Champion	Comments
Compliance	Have software based legal register	Review the legal software suppliers and select a preferred supplier. Implement the new system and populate the new legal register	Complete	Ongoing	Medium	Health, Safety and Environment Manager	
Governance	Establish an EMS committee with representatives from across the RCM's operations. Meet at least once each term	Establish terms of reference and an agenda Meet at least once each term	Complete	Ongoing	Medium	Health, Safety and Environment Manager	
Compliance	Achieve certification to ISO 14001:2015	Ensure sufficient resource is in place to maintain the EMS	Complete	Ongoing	High	Health, Safety and Environment Manager	

Energy and Water

Aspect	Recommendation	Detail	Status	Milestone	Impact	Driver/Stakeholder/ Champion	Comments
Energy	Achieve 35% in carbon emissions by 2020	Review the 2012 carbon management plan and update with any recommendations for improvement	Complete	Ongoing	High	Deputy Head of Estates	Updated Carbon Management Plan in place with 5 yearly strategy to reduce carbon emissions
Water	Review historical water use and compare to SKA benchmarks (l/m2)	Review historical water use for the RCM and benchmark against SKA good practice usage	Complete	Ongoing	High	Deputy Head of Estates	Water usage has been compared to SKA benchmarks. The benchmark is 0.55 m3 water/m2 estate. In 2017/18 academic year our usage was 0.48 m3 water/m2 (5,914 m3/12,261.60) so we are under par. This includes Director's residence and all

Building Management, Refurbishment and New Build

Aspect	Recommendation	Detail	Status	Milestone	Impact	Driver/Stakeholder/ Champion	Comments
Construction	Embed environmental best practice in all construction and refurbishment projects	Develop a documented process to collate the detailed approach taken to managing environmental issues in construction projects,	Ongoing	Ongoing	High	Project Manager	The courtyard has a full production kitchen with a pot wash and will welcome the public increasing use of bathrooms. So with energy, we should expect this to increase in the future

Waste Reduction

Aspect	Recommendation	Detail	Status	Milestone	Impact	Driver/Stakeholder/ Champion	Comments
Waste	Achieve zero to landfill and 100% recycling rate	Measure waste from all main waste streams (general waste, card, paper, mixed recycling, glass)	Ongoing	Ongoing	High	Facilities and Operations Manager	New Waste Management contract established with contractor (Paper Round) in January 2020
		Reduce total waste by 10%			High		

	Increase recycling rate by 10%		High	Recycling rates have increased since introduction of the new bins.
	Provide new bins to support higher recycling rates		High	New bins have been provided throughout the college. Use of these by staff and students has proved successful with positive results towards higher recycling rates
	Recycle 100% of toner cartridges		Medium	Usage and disposal of toner cartridges monitored with Digital Department to ensure these are recycled
	Review and updated waste 2010/11 strategy		Medium	Newly reviewed waste strategy in place.

Transport

Aspect	Recommendation	Detail	Status	Milestone	Impact	Driver/Stakeholder/ Champion	Comments
Green Travel	<p>Review cycling and walking facilities</p> <p>Explore options to support green travel options at home</p>	<p>Review the current cycling and walking facilities on campus, including showers, access routes and cycle parking</p> <p>Review the options to support staff and students to take up green transport options at home, including electric vehicles</p>	Ongoing	Ongoing	<p>Low</p> <p>Medium</p>	Health, Safety and Environment Manager	<p>Additional cycle racks have been provided at front of building on completion of project works. Usage of these is monitored on an ongoing basis.</p> <p>A tax free travel incentive and cycle to work scheme is offered.</p>
Business travel	<p>Review current policies and performance on business travel, including tours</p>	<p>Collect data and review existing policies on current business travel and mode of transport.</p> <p>Incorporate findings into any overseas tours.</p>	Ongoing	Ongoing	Medium	Deputy Director	<p>Travel policy been reviewed by Deputy Director. This document incorporate RCM expanding international strategic objectives</p>

Last Updated – 18 October 2020 – James Leighton (Health and Safety Manager)

Next review – March 2021